



**R.A.PODAR COLLEGE OF COMMERCE & ECONOMICS (EMPOWERED AUTONOMOUS),  
MATUNGA-19**

**ADMISSION NOTICE**

**AICTE Approved Program BMS/BBA (Shipping and Logistics Management)  
2026-2027**

Students who are eligible for admission as per the CAP Round-IV for the FY BMS (Bachelor of Management Studies /FY BBA (Shipping and Logistics Management for the academic year 2026-2027, kindly note the **schedule and documents** which are required to be submitted during the admission process.

Students are required to visit the college website and fill the College Admission form.

Payment of Fees may be done Online or a Demand draft may be submitted **at the time of admission**. The Demand draft is payable to “Principal R.A. Podar College of Commerce and Economics, Matunga. To know more about the college we would encourage you to visit college website : [www.rapodar.ac.in](http://www.rapodar.ac.in)

Kindly find link to Online Admission (Registration): <https://enrollonline.co.in/Registration/Apply/PODAR>

Link for University of Mumbai Pre Enrolment Form (E Samarth Portal) :

<https://muugadmission.samarth.edu.in/>

S/d Principal

**Venue for admission:**

- **FYBMS:- Room No. G2-A (Ground Floor)**
- **FYBBA (Shipping & Logistics Management) : Room No. G2-B (Ground Floor)**

**Schedule for First Year Bachelor of Management Studies (BMS) and First Year Bachelor of Business Administration (Shipping & Logistics Management)**

| CAP ROUND IV                                                                |                                                       |
|-----------------------------------------------------------------------------|-------------------------------------------------------|
| Option Form                                                                 | 01/09/2026 to 03/09/2026                              |
| Allotment List Display                                                      | 05/09/2026                                            |
| Physical verification of Document & Admission<br><b>(OFFLINE MODE ONLY)</b> | 06/09/2026 to 08/09/2026<br>(10.30 a.m. to 3.00 p.m.) |

**List of documents to be submitted: Original + two sets of self attested documents only**

- 1) Provisional Seat allotment letter issue by CET Cell
- 2) Documents Verification Receipt cum acknowledgement
- 3) Seat Acceptance Fee Receipt
- 4) R.A. Podar College Admission Form
- 5) University of Mumbai Pre Enrolment form (E Samarth)
- 6) General Undertaking, Online Anti Ragging Undertaking from Parent & Student
- 7) MHT-CET 2026 score card
- 8) S.S.C. Marksheet
- 9) H.S.C. Marksheet
- 10) H.S.C. Leaving Certificate/ Transfer Certificate
- 11) Birth Certificate issued by the Municipal Corporation
- 12) Domicile /Nationality certificate
- 13) Migration Certificate
- 14) Caste Certificate
- 15) Caste Validity Certificate
- 16) Non-Creamy Layer Certificate valid upto 31<sup>st</sup> March 2027
- 17) Defence Certificate
- 18) Gap Certificate
- 19) Income certificate issued by Tahasildar for the Financial Year 2025-2026 for SC, ST, NT, VJ, DT, OBC, SBC, SEBC, TFW, EWS students
- 20) Physically Handicap Certificate
- 21) Eligibility Certificate for Economically Weaker Section (EWS)
- 22) i) Type C- Proforma A, Transfer Order, Joining Letter  
ii) Type D – Proforma B-1, Transfer Order, Joining Letter/ Proforma B-2, Pension Pay Order, Proof of Settlement  
iii) Type E- Proforma – G1/G2  
iv) Proforma U- Orphan Candidate
- 23) For J & K Category- a) Allotment Letter b) Proforma J/K/L/M (as applicable)
- 24) Photocopy of UID Aadhar Card
- 25) Original Migration Certificate for other than Maharashtra Board Students. (i.e. CBSE/ICSE/ IB/ Other Board. CBSE board student are also required to submit their online result copy)

Kindly submit the documents as per given above.

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